

Things to Check on Completion of a Major Works Contract

- Final Walk-Through Completed – You and the contractor have reviewed all areas together.
- Work Matches Agreed Scope – All tasks completed as quoted, including approved changes.
- Quality of Work Checked – Finish, materials, and workmanship meet expectations.
- Snagging Items Identified – Issues listed and timeline agreed for corrections.
- All Fixtures / Installations Tested – Doors, windows, switches, taps, appliances, etc.
- Site Clean & Tidy – Debris removed and no damage left behind.
- Final Invoice Verified – Matches the quotation and variations.
- Warranties Received – Covers labour and materials; terms understood.
- Manuals / Instructions Provided – Documentation for appliances or systems.
- Compliance Confirmed – Meets local building and safety standards.
- Subcontractors Paid – Contractor confirms payments completed.
- Contact Details Saved – Stored for future questions or issues.
- Waste Disposed Responsibly – Removed safely and legally.
- Digital Copies Saved – Invoices, certificates, warranties backed up.
- Final Payment Held Until Satisfied – Only pay once snagging is complete.

Notes:

This checklist is provided by JustGoLocal to help residents feel confident when completing building or home improvement works. Always carry out your own checks before making final payments.